

cover letter

Dear Hiring Manager,

I am writing to apply for a suitable position at your organization. I am an IT Engineering graduate with over five years of experience in WordPress and front-end development, including professional experience in both India and the UAE.

I am skilled in custom WordPress theme and plugin development, WooCommerce integration, and website performance optimization. I have strong hands-on experience with PHP, HTML, CSS, JavaScript, MySQL, and popular page builders. I am also experienced in converting Figma and PSD designs into responsive, user-friendly websites.

In my recent role, I worked closely with cross-functional teams to develop and maintain high-quality, performance-driven websites aligned with business goals. I am detail-oriented, quick at troubleshooting technical issues, and committed to delivering efficient and reliable solutions.

I am enthusiastic about the opportunity to contribute my technical skills and creativity to your team and would welcome the chance to discuss how I can add value to your organization.

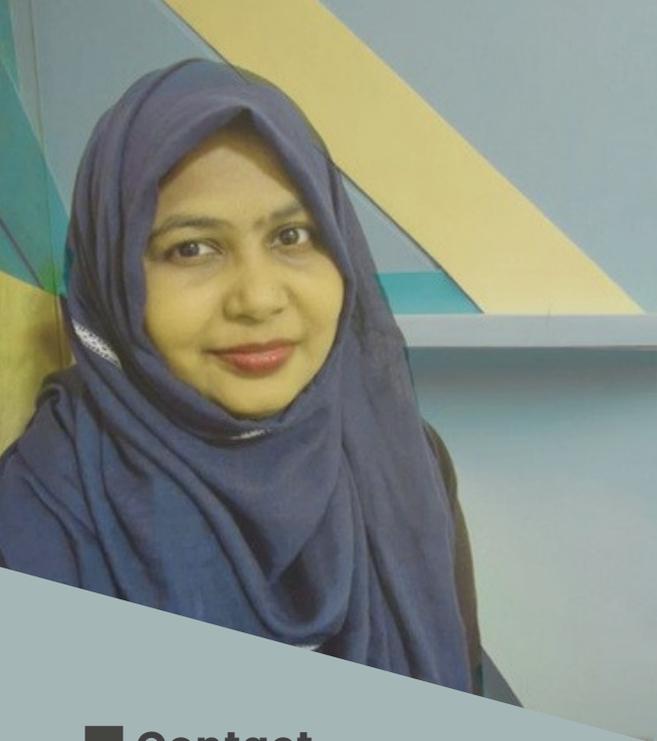
Thank you for your time and consideration.

Sincerely,

Mahnoor Mirza

☎ +971-566557210

✉ uae.mirzadeveloper@gmail.com



Mahnoor Mirza

I am looking for an opportunity where I can utilize the extensive knowledge I have gained during my educational years and work experience, ultimately bringing a positive change and demanded results from my position.

Career Summary

- Acquainted in web technologies including HTML, CSS, JavaScript, Bootstrap, WordPress, and PHP, ensuring seamless integration and optimal performance.
- Competent in troubleshooting technical issues, performing routine maintenance, and implementing security enhancements to ensure stability and security of websites.
- Adroit in executing teamwork and communication skills, collaborating with cross-functional teams to achieve company objectives and deliver exceptional user experiences.
- Proven ability to stay updated with the latest trends in web development and SEO best practices to continuously enhance online presence and search engine rankings.
- Detail-oriented with strong organizational skills, capable of juggling multiple tasks within constraints of timelines, ensuring timely project delivery. Capable of analyzing client requirements and translating them into functional and scalable web solutions.

Work Experience

May 2025–Working(Till Date)

AWS Distribution Dubai UAE

WordPress Developer

- Designed, developed, and maintained responsive, user-friendly WordPress websites. Developed custom WordPress themes and plugins using PHP, HTML, CSS, JavaScript, WordPress and MySQL.
- Converted Figma / PSD designs into pixel-perfect, mobile-responsive WordPress pages. Customized WordPress themes, plugins, and layouts based on business requirements.
- Worked extensively with page builders including Elementor, WPBakery, and Divi.
- Optimized website performance, page speed, and Core Web Vitals. Implemented SEO best practices to improve search engine rankings and visibility. Ensured website security through regular updates, backups, and vulnerability fixes. Developed and managed WooCommerce e-commerce websites.
- Ensured cross-browser and cross-device compatibility. Troubleshot and resolved technical issues to ensure minimal downtime.
- Collaborated with designers, QA teams, and project managers to deliver projects on time.
- Maintained clean, reusable, and well-documented code. Followed WordPress coding standards and best practices.

Contact

Email: uae.mirzadeveloper@gmail.com

Phone no: +971-566557210

Address: Al Nahda, Sharjah, UAE

Language Known: English, Hindi, Urdu.

Marital Status: Married

Visa Status: Resident Visa (Employed)

LinkedIn

www.linkedin.com/in/

mahn oor-mirza-360384206

Education

Osmania University, Hyderabad, India

Bachelors in Information Technology Engineering Completed in 2013

Skill

CMS: WordPress

Languages: PHP, HTML5, CSS3, JavaScript

Frameworks & Libraries: Bootstrap, jQuery

Page Builders: Elementor, WPBakery, Divi

Database: MySQL

E-commerce: WooCommerce

Design Tools: Figma, PSD

Other Skills: Website Performance

Optimization, SEO, Security, API Integration,

Responsive Design

Tools: Git, cPanel, FTP, Hosting

Management

Web Development Technologies

WordPress Editors

Debugging & Troubleshooting

Performance Optimization

Team Collaboration

MS Office Tools Proficiency

Design Conversion

SEO Best Practices

Responsive Design

Mobile Friendly Development

Certification

Certified Full Stack Web Development –
Validation number: PSP4IEXDN
Certified React JS

Portfolio Link

<https://mirzadeveloper.com/portfolio>

Jul 2022 – Sept 2024

ONPASSIVE, Hyderabad, India

UI Developer

- Strong knowledge of various technologies, including HTML5, CSS3, JavaScript, Bootstrap, WordPress, and PHP.
- Responsible for updating the website with the latest UI and UX enhancements.
- Created multiple responsive websites for mobile and desktop devices using HTML and CSS, as well as third-party libraries such as Bootstrap and jQuery.
- Developed and tested interfaces, page layouts, and optimized graphics, images, and motion graphics while ensuring compliance with cross-browser compatibility and Web Standards guidelines. Understand UI, cross-browser compatibility, and general web functions and standards.
- Implement on-page SEO best practices to enhance the company's website visibility, search engine rankings, and organic traffic.
- Implemented and tested application functionality to ensure successful operations across all platforms. Collaborate with cross-functional teams, including designers, developers, and content creators, to ensure seamless integration of web development efforts with overall company objectives.
- Optimized page elements to reduce loading time and debugged code to ensure cross-browser usability. Built and tested application functionality to ensure a desirable user experience across all platforms.
- Translated complex design requirements into interactive user experiences to promote customer engagement and drive web traffic.

Sept 2021 – Jul 2022

SVL Digital Solution, Hyderabad, India

CMS Developer

- Designed and developed websites using WordPress, demonstrating a solid understanding of website architecture and aesthetics. Planned, designed, implemented, and maintained new features and functionalities.
- Established and guided website architecture to align with client needs, industry standards, and budget.
- Experience working with debugging tools such as Chrome Inspector and Firebug. Meeting with clients to discuss website design and function.
- Designed and structured websites and web pages, converting PSD templates into WordPress. Utilized various WordPress editors such as WPBakery, Elementor, Visual Editor, Divi, Classic Editor, and Muffin Builder.

Mar 2020 – Jul 2021

Vinn Digital Solution, Hyderabad, India

WordPress Developer

- Applied responsive web design techniques to optimize websites for different devices and browsers.
- Assisted in all project development stages, including organization, design, implementation, maintenance, and analysis.
- Prepared and maintained transferable code, ensuring performance tests, quality-control tests, and reusable codes are well managed for easy transferability.
- Demonstrated a passion for best design and coding practices with a desire to develop innovative ideas.
- Responsible for developing, designing, fixing errors, creating user-friendly websites, and testing. Keep up-to-date with the latest trends, technologies, and best practices in WordPress development, web design, and SEO to continuously enhance the company's online presence.